



**MAYFLOWER MEDICAL CENTRE (MMC)**  
**PATIENT PARTICIPATION GROUP MEETING**  
**Monday 19<sup>th</sup> June 2017 at 18.45**

**Chair: Marilyn Jones (MJ)**

**Attendees:**

Marilyn Jones – Chair  
 Lizzie Stovell (LS)– Practice Manager  
 Pauline Gosling - PPG Member  
 Tony Whitmarsh – PPG Member  
 Michael Loveridge – PPG Member  
 Dr Allan Smith - Partner

Note taker: **Kate Larden - Minute taker**

**Apologies**

David Smith – PPG Member  
 Sandra Howlett - PPG Member  
 Patricia Paxon PPG Member  
 Wendy Burt – PPG Member

**AGENDA**

3.	<b>Minutes of the last meeting</b> The minutes from our previous PPG meeting were reviewed, approved and signed by the chairman.	MJ
4.	<b>Matters arising from those minutes</b> None.	MJ
5.	<b>General Health Forum Meetings Update</b> <ul style="list-style-type: none"> <li>• Health Forum: Held at the Electric Palace. Bad attendance – only ML and one other attended. Didn't appear to find out anything new.</li> <li>• PPG Liaison Meeting – organised by the CCG. Topics of conversation were: 1) the local health check centres often found in supermarket car parks. LS confirmed that we receive results in the post, coded and follow up organised if required. It isn't something we offer at the surgery – no conflict of interest. 2) New developments being built was discussed whilst a shortage of services to provide to the people moving into the new developments. A letter has been sent out to all local MP's from the Chairman raising this with them and a response was received stating that they were aware.</li> <li>• PPG Summit: Clare McNerney, Head of Transformation did a presentation on the short fall of GP's. A short presentation about Dementia which was really good by Louise Wiltshire, Community 360. Multi-specialty provider model discussed and care closer to home.</li> </ul>	MJ
6.	<b>Cyber Attack.</b> LS confirmed that the Cyber Attack did cause a problem at Mayflower Medical Centre however reassured the PPH that there was no loss of data during the attack. The CCG,	LS

	IT and Lizzie worked throughout the weekend to get us up and running. The computers were infected but were shut down as a precaution.	
7.	<p><b>Staff Changes</b></p> <p>We have successfully recruited three new GP's to Mayflower Medical Centre – Dr Qasim (starting in July), Dr Muneer and Dr Ali (both start in September). Dr Ali has worked with us for some time already as a registrar but will now be joining us as a General Practitioner. They be allocated lists from September.</p> <p>We also have Nurse Allison Fenner taking over a Diabetic clinic whilst Nurse Ansell is on maternity leave (Emma recently gave birth to a baby boy).</p>	LS
8.	<p><b>LIST / Allocation / Registrations</b></p> <p>MMC are now taking on patients that have been allocated to us by NHS England. In order to register, patients have to phone NHS England and request a surgery – they there then take the details down and register. We have been under a lot of pressure to open our list. Patients allocated to us are sent a letter, a copy also coming to us and can then be registered and allocated a named GP.</p>	LS
9.	<p><b>Social Media</b></p> <p>Just under 100 likes on our page so far. Still working on new material to be added to both calling board and Facebook page. An existing Facebook page is still up and running, we have been unable to close this down and unsure who set it up.</p>	LS
10.	<p><b>Pharmacy List</b></p> <p>ML spent some time analysing a Pharmacists at risk of closure however found that the data provided was incomplete.</p>	LS
11.	<p><b>NEEGP Network</b></p> <p>The NEEGP is a consortium of 7 practices working at scale including Great Bentley, St James, Abbeyfield, East Hill, Parsons Heath &amp; Mayflower Medical Centre. Constitution and paperwork signed to allow us to work at scale. This includes extended hours, sharing of resources and training. We remain an independent Practice, this isn't a merge and we don't anticipate significant changes. Still very much at planning stage.</p>	KL
14.	<p><b>Clinical Pharmacist</b></p> <p>Caroline Sokhi, our Clinical Pharmacist attended the meeting to introduce herself. Caroline is just over one year into the training pathway and will be completing her prescribing course shortly. The role is patient facing to remove pressures from clinicians. The role is focussed on carrying out patient medication reviews, medication queries from staff, clinicians and patients and updating medication from hospital reviews. Caroline also with dispensary and training for staff. Caroline works three days a week, at least one day a week carrying out medication or Rheumatoid Arthritis reviews and also flu clinics.</p>	KL
15.	<p>Feedback on treatment room has improved and actually at the surgery in general. The PPG are proud to be part of the decisions made.</p>	MJ
	<p><b>Meeting closed: 8.00pm</b></p> <p><b>Date of next meeting: WEDNESDAY 20/09/2017 AT 5PM (Please note earlier time)</b></p>	
	<b>Actions to be taken:</b>	

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_