



	<ul style="list-style-type: none"> <li>• LS advised that if MIU does close, Mayflower Medical Centre will not pick up minor injuries – patients would need to travel to Clacton/Colchester.</li> <li>• PPG Liaison meeting discussed Phlebotomy in Clacton</li> <li>• Podiatry for diabetics. ML reported that they did not have any knowledge of Diabetes and recommended the NEEDS brochure on what patients should ask when patients attend clinics.</li> </ul>	ML
6.	<p><b>Blood test/Phlebotomy</b></p> <p>Blood tests forms are no longer hand written as they have been in the past but are now issued electronically and printed by the phlebotomist as the tests are being carried out. This is part of the transfer of the laboratory services to TPP in Suffolk and Cambridge. Unfortunately we have experienced many problems mainly to do with the logistics and organisation. All practices in North East Essex are experiencing unsuccessful bloods due to sample being ‘too old’ (see letter attached). However one benefit we do have is that we can now see results carried out by consultants or hospital that wouldn’t have been copied to us otherwise. The responsibility for reporting to patient will still be with the clinician who requested the test. We would use it as info only.</p> <p>LS is on a working group with CCG and another Practice Manager to investigate and resolve these issues and it has started to settle down now.</p>	LS
7.	<p><b>Practice Pharmacist</b></p> <p>Really good feedback from patients who have seen her for a medication review. Patients can request to see her for medication reviews. More information on Caroline can be found on our website: <a href="http://www.mayflowermedicalcentre.co.uk/staff1.aspx?p=F81077">http://www.mayflowermedicalcentre.co.uk/staff1.aspx?p=F81077</a></p>	LS
8.	<p><b>Update of GP’s</b></p> <p>Dr Ghosh – Maternity Leave  Dr Roberts – Maternity Leave  Dr Wilson – Retired end of January, coffee morning 4.2.17 and patients were informed by text message. Patients will be mainly looked after by Dr Kearey who joined us as a salary GP in October 2016 (see website)  Dr Twumasi – planning on early retirement due to ill health</p> <p>Dr Susa – returned from maternity leave working Tuesday and Wednesdays, we are hoping to recruit someone to share her workload and will then reduce the number of patients registered with her.  Dr Burn – returning from maternity leave in February  Dr Kearey – taking on some of Dr Wilsons patients and working Monday and Tuesdays  We have two young GP’s working with us as locums on two days a week and we hope that they will become salaried GP’s.  We are still short of 3.5 GP’s in terms of sessions.</p> <p>We now have two Nurse Practitioners who are taking on visits to residential homes covering minor illnesses. GP’s are also carrying out a high number of home visits.</p> <p>MJ advised that having spoken to patients here who have come from other surgeries, the system is superbly better. ML agreed that the new treatment room process is also more efficient and user friendly. LA advised she thought the call back service was effective.</p>	LS
9.	<p><b>Temporary Closed List</b></p> <p>NHS England are now putting pressure on us to open our list to new patients. We still get daily requests from patients asking to register with us. PPG agreed that as things stand, we should keep list closed for the safety of our patients and staff as long as possible.</p>	LS
10.	<p><b>Super GP Practices</b></p> <p>There has been quite a bit of press/media regarding the new super practices where surgeries are joining together to become one super practice. GP forward view also recommends this new way of working. Mayflower Medical Centre is in talks with five other Practices to work together, however we aren’t looking to join other Practices or vice versa. This would be more of a partnership that will share services, share the responsibility of extended hours. Government are putting pressure on surgeries to be open 7 days a week for longer periods</p>	LS

	<p>which will prove very difficult with staff and the shortage of GP's.</p> <p>Clinics and extended hours will be reviewed within the new partnership with the possibility of sharing these between the practices involved. In addition to this, we may be able to get more resources and funding with a joint application. DS raised that schools have already started this and it works well.</p>	
11.	<p><b>MJog</b> Now in full use for our patients – quick, efficient and cost effective. Patients are able to respond to text messages to cancel the appointments and the recent invite for Dr Wilsons coffee morning also allowed people to accept by responding to a number given in the SMS message.</p>	KL
12.	<p><b>Did Not Attend (DNA)</b> Added to the next meeting agenda whilst up to data is checked.</p>	LS
13.	<p><b>Constitution</b> Recommended formalising the terms of reference in the future.</p>	LS
14.	<p><b>Social Media</b> Mayflower Medical Centre has been working closely with ML to look at the best use of social media and our website to share information and communicate with our patients in addition to the SMS (MJog). Changes are already taking place and a new Facebook page has now been set up for sharing information only and will be administered by a selected group of individuals from the PPG team and Mayflower Medical Centre.</p>	KL
15.	<p><b>AGM</b> Arranged for next meeting in March. Please get in touch if you wish to nominate individuals for Chairman and vice Chairman as the year has now come to an end.</p>	MJ
16.	<p><b>Referral waiting time</b> Currently 20 weeks for many of our referrals – LS will investigate further on when and how patients can be expedited.</p>	LS
17.	<p><b>Cortisone Injections / ACE</b> All referrals for injections as well as Physio are triaged by ACE. This can be frustrating but does allow patients to self-refer to services rather than going through the GP.</p>	LA
18.	<p><b>Loop system</b> JP will be raising awareness of the difficulties that people with hearing difficulties have when using the systems at the surgery and will be working with the team to see if we can improve our services for those with hearing difficulties going forward. JP will be coming to the next reception and admin meeting in March to share her experiences.</p>	JP
	<p><b>Meeting closed: 8.00pm</b> <b>Date of next meeting: WEDNESDAY 15/03/2017 (will also be AGM)</b></p>	
	<p><b>Actions to be taken:</b></p>	

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_